



Winston Preparatory School
education for the individual

Dear Families,

Thank you for your interest in Winston Preparatory School. We are proud of our unique educational program for students with learning differences. At Winston, each student's program is designed to develop essential skills while challenging his or her strengths. In our highly successful **Focus Program**, each student receives a daily period of one-to-one instruction concentrating on his or her greatest area of need. The implementation of the program has allowed us to further personalize instruction and strategies so that our students can better understand themselves, verbalize their needs and become independent learners. The process of placement and program design is informed by an in-depth understanding of the individual that begins with the information you share with us during the application process. Please refer to the enclosed application procedure checklist for further explanation of required information. Additionally, all prospective parents/guardians are required to attend an Open House. Please contact me (kpreston@winstonprep.edu) with any questions regarding the application process.

We look forward to meeting you at one of our Open Houses and sharing information regarding Winston Preparatory School.

Respectfully,

Karen Preston
Admissions Director
(631) 779-2400 x2404



Winston Preparatory School
education for the individual

WPS APPLICATION CHECKLIST

Winston Preparatory School accepts students on a rolling basis. The following materials are required in order to consider your application complete. Upon receipt of the above materials, the Admissions Committee will review your application in an initial screening. All applicants will be notified of the Committee's findings within three weeks of the initial screening. Winston Preparatory School accepts students with average to superior intellectual potential; however, Winston Preparatory School does not accept students with primary behavioral or emotional symptoms.

Please scan/email the application directly to liadmissions@winstonprep.edu or mail it to:
Winston Preparatory School - Admissions 30 Deforest Road Dix Hills, NY 11746

- ❑ Current (within 2 years) Psychoeducational or Neuropsychological Evaluation with cognitive, achievement and projective testing (see examples below). Please submit a copy. Do not submit the original document.
 - Cognitive function: WISC IV (Wechsler Intelligence Scale for Children).
 - Academic Achievement: WJ-III Achievement (Woodcock Johnson IV) or WIAT IV (Wechsler Individual Achievement Test).
 - Projective Psychological Function: Rorschach and/or the Thematic Apperception Test and/or BASC (Behavioral Assessment Scale for Children).
- ❑ Application for the 2018-2019 Academic Year
- ❑ \$100.00 Non-Refundable Application Fee (paid to Winston Preparatory School)
- ❑ Completed Parental Statement
- ❑ School Transcripts (Sent directly from your child's current placement.)
- ❑ Completed Teacher/Specialist Recommendation Form
- ❑ Completed Information Release Form
- ❑ Most recent IEP, if applicable
- ❑ Recent Photograph (Digital photos submitted via email are acceptable.)
- ❑ Attendance at a Prospective Parent Open House



WPS APPLICATION for the 2018-2019 Academic Year

APPLICANT INFORMATION

Full name of applicant _____ Date of birth _____

Home address _____
Street

_____ City _____ State _____ Zip Code _____ Country

Have you applied to WPS in the past? Yes No If yes, when did you apply? _____

Current school and grade _____ Applying for grade _____

School address _____ Telephone _____
City State Zip Code

Former school(s): _____ from _____ to _____
 _____ from _____ to _____
 _____ from _____ to _____

HOUSEHOLD INFORMATION

Please complete the following information, as applicable.

HOUSEHOLD NO. 1

PARENT/GUARDIAN

PARENT/GUARDIAN

Name _____

Name _____

Relationship to applicant _____

Relationship to applicant _____

Home address _____

Home address _____

Home phone _____

Home phone _____

Cell phone _____

Cell phone _____

Email address _____

Email address _____

Occupation/Position _____

Occupation/Position _____

Company _____

Company _____

Address _____

Address _____

Business phone _____

Business phone _____

College/University _____

College/University _____



Does the applicant live in a second household? _____

HOUSEHOLD NO. 2

PARENT/GUARDIAN

Name _____
 Relationship to applicant _____
 Home address _____

 Home phone _____
 Cell phone _____
 Email address _____
 Occupation/Position _____
 Company _____
 Address _____
 Business phone _____
 College/University _____

PARENT/GUARDIAN

Name _____
 Relationship to applicant _____
 Home address _____

 Home phone _____
 Cell phone _____
 Email address _____
 Occupation/Position _____
 Company _____
 Address _____
 Business phone _____
 College/University _____

Please indicate with whom we should communicate regarding your application _____

Name of sibling(s) age(s), and current school(s) _____

How did you hear about Winston Prep?

- | | | |
|--|--|-----------------------------------|
| <input type="checkbox"/> Evaluator or consultant | <input type="checkbox"/> Advocate or attorney | <input type="checkbox"/> Internet |
| <input type="checkbox"/> Friend/family member | <input type="checkbox"/> School counselor/psychologist | <input type="checkbox"/> Other |

Please elaborate: _____

MEDICAL AND TREATMENT INFORMATION

1. Please list any allergies or health issues that require special attention.

2. Please list all of your child's current prescribed medications and dosages.

3. Has your child been diagnosed with any medical or mental health conditions? Please explain.



OPEN HOUSE ATTENDANCE

Attendance to an Open House is mandatory for prospective parents/guardians. During an Open House, you will have the opportunity to hear more about our educational philosophy, tour the school, observe students and classes and participate in a question and answer session. Please review the enclosed schedule and register your attendance.

Parents/Guardians will attend required Open House on _____
Date of planned Open House attendance

This application is a request for admission. This application for admissions becomes binding only when the student is evaluated, accepted, and you have delivered a fully signed Enrollment Agreement to Winston. **Please complete, sign and return this form with the \$100.00 application fee and a current photograph of your child.**

Parent or Guardian

Date

The Winston Preparatory School admits students of any race to all the rights, privileges, programs, and activities generally accorded to students at this school. The school does not discriminate on the basis of race, sex, religion, or national origins in the administration of education policies, athletic programs, financial aid, payment plans, and other school administered programs.



Winston Preparatory School
education for the individual

PARENTAL STATEMENT

An understanding of each individual drives Winston's educational program. In keeping with this spirit and philosophy, please thoughtfully share with us all that may be helpful in getting to know your child. Please attach responses on a separate page.

QUESTIONS:

1. Please describe your child, including strengths, weaknesses, personal relationships and interests outside of school.
2. Please describe your child's school experience, including the circumstances surrounding the onset of school related difficulties.
3. Is your child currently receiving support services (speech-language therapy, counseling, tutorial) within or outside of their current academic setting? Please describe type and frequency of service.
4. Why do you feel Winston Prep would be a good school for your child?



Winston Preparatory School
education for the individual

TRANSCRIPT RELEASE

We require a transcript of the current and the previous academic years. This form will authorize the school to forward a copy of your child's transcript and a teacher/counselor report to Winston's Admissions Office.

PARENTS:

Please fill out the below information and present this form to your child's current school. The current school will mail the official school transcript and reports directly to Winston Preparatory School.

Present School

Address

I authorize you to send an official school transcript and a teacher or counselor report for my child, _____, to

Winston Preparatory School
Admissions
30 Deforest Road
Dix Hills, NY 11746

I understand that the report is confidential between the sending school and Winston Preparatory School.

Parent's Signature

Date



Winston Preparatory School
education for the individual

TEACHER/SPECIALIST RECOMMENDATION FORM

Please have a current teacher, learning specialist, and/or counselor complete both pages and send responses directly to Winston Preparatory School's Admissions Office (30 Deforest Road Dix Hills, NY 11746) or scan/email it to liadmissions@winstonprep.edu.

Applicant Name:

Teacher/Specialist Name:

Winston Preparatory School is a co-ed day school for students with learning differences such as dyslexia, nonverbal learning disabilities, expressive or receptive language disorders, and executive functioning difficulties. Our individualized educational program is based on an in-depth understanding of each student's learning profile, with explicit skill and content instruction taught in small classes averaging ten students each. Students are placed in class cohorts based on their learning profile, skill level, and social-emotional needs. Importantly, students participate in a daily, one-to-one instructional period, Focus, which serves as the diagnostic and instructional centerpiece of their experience.

With this information in mind, please answer the following questions.

1. How long, and in what capacity, have you known the applicant?
2. Describe the applicant's academic strengths.
3. Describe the applicant's academic challenges.
4. Describe the applicant's level of engagement and social interactions on a typical day.
5. Describe an ideal classroom and school setting for the applicant.
6. Please provide any additional information we should know when making an enrollment decision.



Please rate the applicant on the following qualities, based on your current understanding.
Ratings range from 1.0 (strongly disagree) to 4.0 (strongly agree).

Student name:	1	2	3	4
1. The student is consistently resilient. Comments:				
2. The student is able to be a clear and direct communicator. Comments:				
3. The student understands and consistently demonstrates the link between effort and achievement. Comments:				
4. The student is consistently an appropriate self-advocate (they ask for help and clarification). Comments:				
5. The student is a consistently effective and helpful member of the community. Comments:				
6. The student demonstrates regulation and self-control consistently. Comments:				
7. The student is reflective and self-aware. Comments:				
8. The student is an adaptive, creative, and effective problem solver. Comments:				
9. The student is consistently timely and organized. Comments:				

Should the admissions office need additional information or clarification, I may be contacted at:

Phone:

Email:

Signature:

Date:



Winston Preparatory School
education for the individual

INFORMATION RELEASE FORM

Please complete, sign and return this form with the application.

Full name of applicant:

I give authorization for the following professionals to provide any pertinent and confidential information regarding my child's medical, psychological, and academic functioning with Winston Preparatory School, as part of my child's application for admissions for the 2018-2019 school year. I understand that the information requested is for professional use and will remain confidential.

School Principal/ Guidance Counselor	Name:	Phone: Email:
Psychologist/ Therapist	Name:	Phone: Email:
Evaluator/ Ed Consultant	Name:	Phone: Email:
Attorney/Advocat e	Name:	Phone: Email:
Additional services not listed above	Name:	Phone: Email:

Signature of Parent / Guardian

Date

Name of Parent / Guardian (please print)



Winston Preparatory School
education for the individual

TUITION AND FEES SCHEDULE

2018-2019 TUITION: TBD

New and returning students are officially registered upon receipt of a signed contract and deposit. Winston reserves the right to terminate educational services for non-payment.

OPTIONAL TUITION FINANCING

Your Tuition Solution 1-800-920-9777

Sallie Mae 1-888-272-5543

FINANCIAL AID

Parents of students who have been accepted may apply for tuition assistance. Limited tuition assistance is available. Requests are reviewed after a student is accepted into the program. Winston receives no direct public funding, though many families pursue reimbursement under the "Carter" mechanism. A decision on the award of financial aid may be delayed pending receipt of full information on available resources.

PUBLIC THIRD PARTY FINANCIAL ASSISTANCE

We expect payments to be made in accordance with our published tuition and fee schedule. It is important to remember the "Carter" reimbursement mechanism is a legal and financial process between families and their school districts. Winston Preparatory School has no direct financial relationship with local school districts, and families should be mindful of this when pursuing third party funding.



Winston Preparatory School
education for the individual

TAX INFORMATION

IRS DEDUCTIBLE EXPENSE FOR TUITION AND FEES

Please be advised that The Winston Preparatory School is a specialized program for students with disabilities, and accordingly, our unreimbursed tuition and fees may be deductible as a medical expense under existing regulations issued by the U.S. Department of the Treasury, Internal Revenue Service.

Because Winston Preparatory School cannot provide individual tax advice to our parents, please contact your tax advisor to discuss those regulations and your ability to claim a deduction on your personal income tax return.

The following IRS publication may be helpful and may be obtained from the Internal Revenue Service. For informational purposes only, the IRS has published Publication 502, Medical and Dental Expenses (Including the Health Coverage Tax Credit), which contains information on the payment of tuition and fees as a medical expense. You can obtain a copy of Publication 502 by calling the IRS offices at: 800-829-1040, ext. #33, or by Internet access at: <http://www.irs.gov/pub/irs-pdf/p502.pdf>.